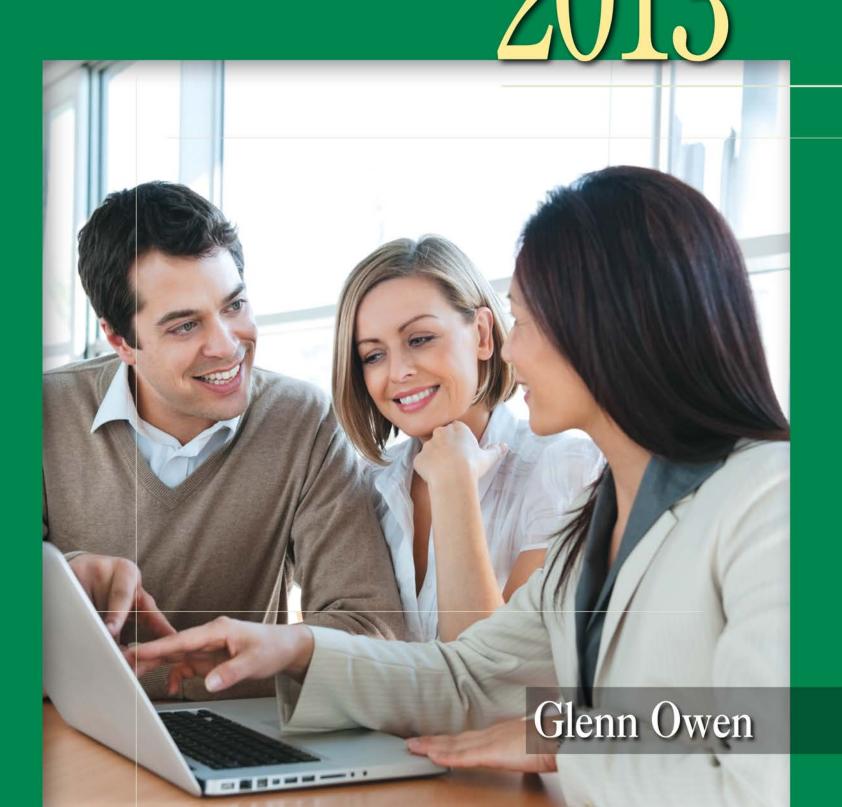
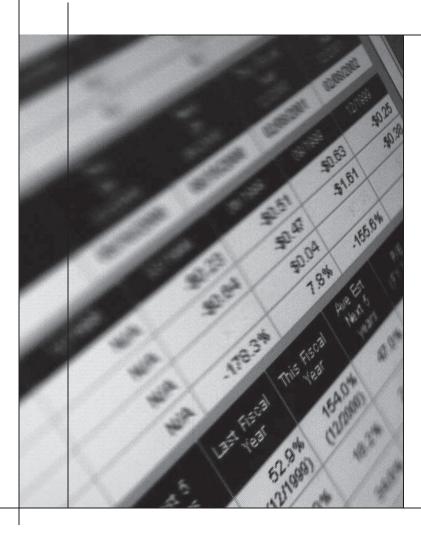
## Excel & Access for accounting 2013



## Excel & Access FOR ACCOUNTING 2013



Glenn Owen

Allan Hancock College







## Using Excel<sup>®</sup> & Access<sup>®</sup> 2013 for Accounting Glenn Owen

Senior Vice President, Global Product Management, Higher Ed.: Jack W. Calhoun

Vice President, General Manager, Social Science &

Qualitative Business: Erin Joyner Product Director: Rob Dewey

Senior Product Manager: Matt Filimonov

Content Developer: Ted Knight
Product Assistant: Alexandra Smiley
Marketing Manager: Heather Mooney
Associate Market Development Manager:
Courtney Doyle Chambers

Senior Marketing Coordinator: Eileen Corcoran

Art and Cover Direction, Production Management, and Composition: Cenveo® Publisher Services

Associate Media Developer: Mark Hopkinson
Rights Acquisition Director: Audrey Pettengill
Rights Acquisition Specialist, Text and Image:
Anne Sheroff

Manufacturing Planner: Doug Wilke

Cover Image(s): Johnny Greig/Getty Images

© 2015, 2012 Cengage Learning.

WCN: 02-200-203

ALL RIGHTS RESERVED. No part of this work covered by the copyright herein may be reproduced, transmitted, stored or used in any form or by any means graphic, electronic, or mechanical, including but not limited to photocopying, recording, scanning, digitizing, taping, Web distribution, information networks, or information storage and retrieval systems, except as permitted under Section 107 or 108 of the 1976 United States Copyright Act, without the prior written permission of the publisher.

For product information and technology assistance, contact us at Cengage Learning Customer & Sales Support, 1-800-354-9706

For permission to use material from this text or product, submit all requests online at www.cengage.com/permissions

Further permissions questions can be emailed to permissionrequest@cengage.com

Microsoft Excel<sup>®</sup> and Micro Access<sup>®</sup> are both registered trademarks of Microsoft Corporation in the United States and Internationally.

Except where otherwise noted, all material is © Cengage Learning.

Library of Congress Control Number: 2013955273 Student Edition ISBN 13: 978-1-285-18346-6 Student Edition ISBN 10: 1-285-18346-0 Student Edition with CD ISBN 13: 978-1-285-18347-3 Student Edition with CD ISBN 10: 1-285-18347-9

## **Cengage Learning**

200 First Stamford Place, 4th Floor Stamford, CT 06902 USA

Cengage Learning is a leading provider of customized learning solutions with office locations around the globe, including Singapore, the United Kingdom, Australia, Mexico, Brazil, and Japan. Locate your local office at: www.cengage.com/global

Cengage Learning products are represented in Canada by Nelson Education, Ltd.

To learn more about Cengage Learning Solutions, visit **www.cengage.com**.

Purchase any of our products at your local college store or at our preferred online store **www.cengagebrain.com**.

Proudly sourced and uploaded by [StormRG]

Kickass Torrents | TPB | ET | h33t

Printed in the United States of America 1 2 3 4 5 6 7 17 16 15 14 13